

**CLARENCE TOWNSHIP**  
***Regular Meeting***  
**JANUARY 12, 2026**

**CALL TO ORDE:** The meeting was called to order at 7:00 P.M. by Supervisor Linda Kubiak

**PLEDGE TO FLAG:**

**ROLL CALL:** Present Linda Kubiak, Sheryl Proteau, Will Smith, Ben Dancer, and absent: Steve Lake

**ADDITION OR DELETION:** Motion by Will Smith and supported by B. Dancer to accepted the agenda as printed, motion approved

**MINUTES:** The minutes December 8, 2025 were presented, motion by B. Dancer and supported by W. Smith to accept minutes as printed. Motion approved

**TREASURER REPORT:** The Treasurer: Report was given by B. Dancer total of all funds for November \$1,442,110.16 motion by W. Smith and supported by S. Proteau to accept the treasurer’s report subject to audit. Roll call vote: Smith yes, Proteau yes, L. Kubiak yes, Dancer yes motion approved 4 ayes 0 nays. Motion by approved.

**GUEST SPEAKER:** Calhoun County Prosecutor Attorney David Gilbert was present and talked about things happening in his office.

**CITIZENS COMMENTS:** None at this time

**CORRESPONDENCE:** A. Annual yearly report from Calhoun County and the 911 Dispatch Authority.

**COMMITTEE REPORT:** **Fire Department: Steve/Linda/ Chief Ott:** Held workshops with fire personal and fire chief.  
**Calhoun Road Dept:** Ben/Walt/Linda Still waiting to hear form the County about the roads.  
**Planning Commission:** Will: Special meeting January 13<sup>th</sup> to review Master Plan.  
**Website: Sheryl:** Still working to improve website  
**Five Year Township Recreation Plan:** Linda, looking to have a meeting with the committee some time in February.  
**Sewer:** Sheryl/Kent: No report.  
**Zoning Official:** 3 permits last month.

**UNFINIDHED BUSINESS:** **A.** Motion by B. Dancer supported by W. Smith to accept the township Audit for 2025, motion approved.  
**B** Motion by W. Smith supported by B. Dancer to accept the Fire Board audit, motion approved.  
**C.** Computer update will talk to Kelly about all computers and working with BSA.

**NEW BUSINESS:** **A.** Motion by B. Dancer supported by W. Smith to have Calhoun County Road Department make signs for the Fire Department, motion approved.  
**B.** Motion by B. Dancer supported by W. Smith to have signs made for the Sewer Department for each lift station, sign for the pavilion and recycle bin, motion approved  
**C.** Motion by B. Dancer supported by W. Smith to raise the sewer rate to \$63.00 per month; if paid by the year \$736.00; motion approve.  
**D.** Motion to approve Supervisor Kubiak’s reappointments of Marc Heiser and Sarah Cool to the Planning commission and Gloria Richards and Jessica Kirchmeier to the Zoning Board of Appeals, motion by W. Smith supported by S. Proteau, motion approved.

E. Motion by B. Dancer supported by S. Proteau to apply for the Recreation Millage 2026 and file report for 2025. Motion approved.

**CITIZENS COMMENTS:** One gentleman asked about load limits on the road. Clerk will look into this for him.

**PAY BILS:** Motion by W. Smith supported by D. Dancer to pay bills for last part of December \$13,678.66 and payroll for December \$22,715.56 and first part of January \$22,245.19 roll call vote taken: 4 ayes 0 motion approved.

**ADJOURN:** Motion by W. Smith supported by B. Dancer to adjourn the meeting at 7:35 p.m. Approved.

Next regular meeting February 9, 2026

Clarence Township Clerk  
Sheryl Proteau

Minutes Approved as Corrected\_\_\_\_\_